

**Registration under the *Marriage Act* of Ontario
Frequently Asked Questions for
Ministry Personnel and Retired Designated Lay Minister's (DLM)**

Temporary Registrations

Q. Who can receive a temporary registration?

- A. Retired Ministry Personnel and Retired Designated Lay Minister's (DLM) in good standing (up to three marriage registrations per year);
Ministry Personnel not in a relationship with a Pastoral Charge or Presbytery/Conference designated ministry in good standing (up to three marriage registrations per year);
Ministry Personnel in good standing from out of province (up to three marriage registrations per year).

Q. Where does the marriage have to be held?

- A. The marriage has to be held within the jurisdiction of Toronto Conference.

Q. What if I am from another Conference?

- A. Ministry Personnel and Retired DLM's from another Conference must have their Conference office provide a letter of good standing to Toronto Conference.

Q. How do I apply for a temporary marriage registration?

- A. The steps to apply for a temporary marriage registration are:
1. Please provide the Toronto Conference office with the date, complete address including postal code of where the marriage will be held.
 2. If the wedding is in a United Church building, written support from the minister must be provided.
 3. If the wedding is not in a United Church building, written permission from a United Church congregation that you are allowed to use the congregation's marriage register must be provided.

All three steps above may be done by email.

4. The registration package with required letter will be sent to you by mail and it is your responsibility to complete the application and send directly to the Marriage office.

Q. How much time does this take?

- A. Please allow six to eight weeks to complete this process.

If you have any questions, please contact Linda Gray at lgray@united-church.ca or at ext. 222 at (416)241-2677 or 1-800-446-4729.

Permanent Registrations

Q. Who can receive a permanent registration?

- A. Ministry Personnel who are called, settled, appointed or a Voluntary Associate Minister (VAM) and Retired DLM's who are VAM's are entitled to a permanent registration.

Q. How do I apply for a permanent marriage registration?

- A. The Presbytery office needs a fully signed and completed call, settlement, appointment, or Voluntary Associate Minister form to begin the application process for a permanent marriage registration.

The registration package with required letter will be sent to you by mail and it is your responsibility to complete the application and send directly to the Marriage office.

Q. How much time does this take?

- A. Please allow six to eight weeks to complete this process once the Presbytery has given its approval.

Q. When is a permanent registration cancelled?

- A. Ministry Personnel and Retired DLM's must be in a relationship with a Pastoral Charge or Presbytery/ Conference designated ministry in order to have a permanent registration. When this relationship finishes, permanent marriage registrations are to be cancelled immediately, according to government regulations.

Q. Why is a permanent registration cancelled when the pastoral relationship is finished?

- A. This is a mandatory requirement of the Ontario government as Ministry Personnel and Retired DLM's must be in a relationship with a Pastoral Charge or Presbytery/Conference designated ministry.

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