

Application for Mission Support Grant: Pastoral Charges

- Read the attached policy and procedures **related to Conference Mission Support Grant** and instructions below.
- Year for which grant is sought 2011
 Pastoral charge _____
 Presbytery/district _____
 Conference _____
 Number of years MSG received _____

Completing the Application

Please complete ALL of the information and include ALL of the supporting documents requested. If anything is not applicable to your pastoral charge, please indicate NA and state the reason why. Failing to provide all the information requested may delay or deny your application.

Please forward 2 copies (1 original, plus a copy) of the completed application to the Toronto Conference office at the address listed below. Once recommendations have been made by your local presbytery, those approved applications will be sent to the Toronto Conference Mission Support Consultation for their review. The decision of the Conference Executive Committee will be sent to you as soon as possible after the November 2010 meeting.

Submitting the Application

Please return the completed application and all the required supporting documents to the address below by **NOON on FRIDAY, AUGUST 27, 2010**.

Toronto Conference
65 Mayall Avenue,
Toronto, ON M3L 1E7
Attention: Rose Cambourne
Telephone: 416-241-2677 or 1-800-446-4729, ext. 229
Email: rcambour@united-church.ca

Contact Person

Please give the name, phone number, and e-mail address of a person (preferably the person filling out the application) who could give further information about this application if necessary:

Name:

Phone number:

E-mail address (if available):

Conference Office Use Only
Grant Requested: _____
Grant Approved: _____

Identification

1. Pastoral charge:	Name of pastoral charge		
2. Address:	Number and street		City/town
	Province	Postal code	Phone
3. Charitable status:	Charitable Organization No.	CRA registration current <input type="checkbox"/> Yes <input type="checkbox"/> No	
4. Cheque made payable to:	Name of pastoral charge		
	Number and street		City/town
	Province	Postal code	Phone

5. Pastoral charge/mission unit information (as applicable)

Charge Statistics (current calendar year)	Names of Congregations			Total
A. No. of households under pastoral care				
B. No. of contributing households				
C. No. of resident members				
D. Average attendance at worship				
E. People involved in midweek and church school				
F. Stewardship financial program				

G. Applying mission unit/congregation only

Amount raised previous year for:

1. Local purposes	\$	4. Per household under pastoral care (G3 + A)	\$
2. Mission and Service	\$	5. Per contributing household (G3 + B)	\$
3. All purposes	\$	6. Debt retirement and other	\$

Ministry Personnel (for the year the grant is requested)

6. Name	Status*	Inc. Cat.	Basic Salary	Salary Allowances		Housing Allowance	Travel Expenses	
				Specify	Amount		Km/m	Amount

*Status:

CAM: Congregational Accountable Minister
 CS: Candidate Supply
 DM: Diaconal Minister
 IS: Intern Supply
 DLM: Designated Lay Minister

OM: Ordained Minister
 OS: Ordained Supply
 SS: Student Supply
 RM: Retired Minister
 OT: Other (please specify)

7. Financial Statements and Budgets

Please submit

- a. a copy of your most recent fiscal year’s audited/reviewed financial statement and the approved budget for the same period. (These will probably be from your most recent annual report.)
- b. a copy of a current and complete financial statement disclosing all bank balances, financial investments, financial assets and financial liabilities, and a copy of the current approved budget. If you hold investments or reserves, please indicate any restrictions that may apply to the use of each fund.
- c. a copy of the proposed budget for the year the grant is requested.

Note: Pastoral charges with more than one congregation must submit the above information for each congregation as well as the pastoral charge.

8. Starting date

Grant requested is for the year to begin (month, day).

9. Grant requested

Amount requested from CECM (Mission Support): \$

10. Mission statement

Please record your mission statement (if you have one):

11. Statement of intent

Please describe

- a. the context in which your ministry is situated
- b. why you are applying for a grant
- c. how long you anticipate needing such a grant
- d. a financial plan for decreasing the grant
- e. effect on the ministry if request is not granted

Note: Only information seen in text boxes will print. Please use smaller font if you require additional space.

12. Presbytery/district oversight

Date of last visitation of Presbytery/District Committee:

13. Pastoral charge action

- a. The project that we have described reflects the activities we are proposing to undertake.
- b. Funds received from the United Church will be spent in accordance with the purpose outlined in this application.

Grant requested: \$ _____ Signature _____

Date of board/council action: _____ Office held: _____

14. Presbytery/district action

Grant recommendation \$ _____ for the year _____ to begin _____ (mth/day)

Presbytery/district of _____

Signature of Secretary of Presbytery/District: _____

Date of presbytery/district meeting _____

To be answered by Secretary of Presbytery/District: How is the funding of this ministry a contribution to the presbytery's missional goals and objectives?

15. Conference Action

The foregoing application has been assessed and found to meet the requirements in the **Policy and Procedures related to Conference Mission Support Grant.**

Grant \$ _____ for the year _____ to begin _____ (month, day)

Date _____ Signature _____

Conference position _____

Sharing Your Story

This grant is made possible through the Mission and Service Fund. Please be prepared to provide a story, 200 words in length, within the next six months about your ministry and mission, with photos electronically submitted.

These stories and photos may be used in a number of United Church publications, including the United Church website. Please be sure to get written permission from anyone in the photos for their use. You will be notified before we use the photos and asked to sign a release form.