



Toronto Conference
The United Church of Canada

For All Offices:

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www.torontoconference.ca

Toronto Conference Office
65 Mayall Avenue,
Downsview, ON M3L 1E7

Living Waters Presbytery
59 Line 4 N., RR # 1,
Shanty Bay, ON L0L 2L0

Northern Waters Presbytery
Box 10038,
56 Victoria Street East,
Lower Level
Alliston, ON L9R 0B7

South West Presbytery
65 Mayall Avenue,
Downsview, ON M3L 1E7

Toronto Southeast Presbytery
963 Pharmacy Avenue,
Scarborough, ON M1R 2G5



To: Applicants for Mission Support funding in 2011

From: Rose Cambourne, Conference Finance & Property
Administrator on behalf of the Mission Support
Consultation

Date: June 17, 2010

Re: Mission Support Applications

Greetings on behalf of the Toronto Conference Mission Support Consultation. Please note the following information if you are planning to apply for mission support funding in 2011.

1. **Documentation:** Enclosed is the following material you need:
 - a copy of the policies and procedures for Mission Support grant eligibility.
 - the application form; note the clear directions in the first paragraph and be advised that ***incomplete applications will not be accepted***
 - the 2011 salary and allowances schedule

You will be informed when your application has been received at the Conference office.

2. **Additional material:** Toronto Conference asks that you provide us with the following information in addition to the application with its required documentation:
 - your most recent annual report
 - a summary of other anticipated expenses beyond those outlined in application, if applicable
 - a summary of future projects beyond the 2011 year that may require funding; this may help us to do some forward planning
 - two or three stories that illustrate your ministry and mission, as well as two to three pictures that will help us to share with others in the United Church how Mission and Service dollars are at work; note the guidelines found at the end of the application.
3. **Timeline:** For your information, the mission support consultation developed the following timeline:
 - Friday, August 27, 2010, 12:00 noon; deadline for applications to be received (***no exceptions***)
 - Mid-September: applications are given to the appropriate Presbytery Committee/Circle/Commission in preparation for visits to applicants;

The mission of Toronto Conference is to strengthen Congregations, Pastoral Charges, Outreach Ministries, and Missions to be faithful followers of Jesus Christ.



- September/October; applicants will be visited
 - Thursday, October 28; Presbytery recommendations to Conference office
 - Tuesday, November 2 & Wednesday, November 3; mission support consultation.
 - Wednesday, November 10; Conference Executive makes Decisions based on mission support recommendations
 - Grants begin January 1, 2011.
4. **Getting help:** If you experience any difficulties in completing the application and would like to receive clarification on certain points, please contact the appropriate Presbytery office who can assist you.

Presbytery	Contact information
Living Waters	1-800-446-4729, ext. 230 Email: prodgers@united-church.ca
Northern Waters	1-800-446-4729, ext. 240 Email: lhewson@united-church.ca
Toronto Southeast	416-241-2677, ext. 250 Email: wmiller@united-church.ca
South West	416-241-2677, ext. 260 Email: eeve@united-church.ca

If you need to receive another application, please go to www.torontoconference.ca.

5. **A reminder:** Once again, I remind you that the deadline for applications to be received in the Toronto Conference office is Friday August 27, 2010 at 12:00 noon. ***No application will be considered by the committee if not received by that date. There are no exceptions.***

We look forward to receiving your application and being of whatever assistance we can. If you do require further assistance, please contact me at rcambourne@united-church.ca or by phone at ext. 229.