

CONGREGATIONAL, EDUCATIONAL, AND COMMUNITY MINISTRIES, THE UNITED CHURCH OF CANADA

- Read both the attached Policy and Procedures related to Conference Mission Support Grant and instructions below

Year for which grant is sought _____
 Pastoral Charge _____
 Presbytery/District _____
 Conference _____
 Number of years MSG received _____

COMPLETING THE APPLICATION

Please complete ALL of the information and include ALL of the supporting documents requested. If anything is not applicable to your Pastoral Charge please indicate NA and state the reason why. Failure to provide all the information requested may delay or deny your application.

Forward a copy of the completed application to your local Conference Office and send a second copy to your local Presbytery/District Mission Support Convenor/Committee listed below. Once recommendations have been made by your local Presbytery/District, approved applications will be sent to your local Conference Officer. We encourage the use of email to speed up the process (.pdf file). Presbytery/District action is not necessary for Conference Ministries. The decision of the Conference Committee will be sent to you as soon as possible after the meeting.

SUBMITTING THE APPLICATION

Please return the completed application and all the required supporting documents to the address below by 12:00 NOON, FRIDAY, AUGUST 28, 2009

**Toronto Conference
 65 Mayall Avenue,
 Downsview, ON M3L 1E7**

CONTACT PERSON

Please give the name and telephone number (& e-mail address) of a person (preferably the person filling out the application) who could give further information about this application if necessary:

Name: _____

Phone Number: _____

E-mail Address (if available): _____

<p>Conference Office Use Only</p> <p>Grant Requested: _____</p> <p>Grant Approved: _____</p>
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IDENTIFICATION

1. PASTORAL CHARGE:	Name of Pastoral Charge		
2. ADDRESS:	Number and Street		City/Town
	Province	Postal Code	Telephone
3. CHARITABLE STATUS:	Charitable Organization No.	CRA Registration Current Yes No	
	Name of Pastoral Charge		
4. CHEQUE MADE PAYABLE TO:	Number and Street		City/Town
	Province	Postal Code	Telephone
	Name of Pastoral Charge		

5. PASTORAL CHARGE/MISSION UNIT INFORMATION (AS APPLICABLE)

Charge Statistics (Present Calendar Year)	Name of Congregations				TOTAL
(A) No. of Households Under Pastoral Care					
(B) No. of Contributing Households					
(C) No. of Resident Members					
(D) Average Attendance at Worship					
(E) People Involved in Midweek and Church School					
(F) Stewardship Financial Program					

(G) Applying Mission Unit/Congregation Only
Amount raised Previous Year for:

- | | |
|---------------------------------|--|
| 1. Local Purposes \$ _____ | 4. Per Household under Pastoral Care (G3+A) \$ _____ |
| 2. Mission and Service \$ _____ | 5. Per Contributing Household (G3+B) \$ _____ |
| 3. All Purposes \$ _____ | 6. Debt Retirement and Other \$ _____ |

MINISTRY PERSONNEL (for the year the Grant is requested)

6. NAME	Status	Inc. Cat.	Basic Salary	Salary	Allowances	Housing Allowance	Travel	Expenses
				Specify	Amount		Km/m	Amount

Re Status:
CAM-Congregational Accountable Minister, CS-Candidate Supply, DM-Diaconal Minister, IS-Intern Supply, DLM-Designated lay Minister, OM-Ordained Minister, OS-Ordained Supply, SS-Student Supply, RM-Retired Minister, OT-Other (Please Specify)

7. FINANCIAL STATEMENTS AND BUDGETS

- a) **Please submit a copy of your most recent fiscal year’s audited/reviewed financial statement and the approved budget for the same period. (This can be located in your most recent Annual Report.)**

- b) **Please submit a copy of a current financial statement disclosing all bank balances, financial investments, financial assets and financial liabilities, along with a copy of the current approved budget. If you hold investments or reserves, please indicate any restrictions that may apply to the use of each fund.**

- c) **Please submit a copy of the proposed budget for the year the grant is requested.**

PLEASE NOTE: Pastoral Charges with more than one congregation must submit the above information for each congregation as well as the Pastoral Charge.

8. STARTING DATE

GRANT requested is for the year _____ to begin _____ (month, day)

9. GRANT REQUESTED

Amount requested from Support to Local Ministries (Mission Support) \$ _____

10. MISSION STATEMENT Please record your Mission Statement (If you have one)

11. STATEMENT OF INTENT

Please describe:

- a) the context in which your ministry is situated
- b) why you are applying for a grant
- c) how long you anticipate needing such a grant
- d) a financial plan for decreasing the grant
- e) effect on the ministry if request is not granted

Note: Only Information seen in text boxes will print, please use smaller font if you require additional space.

12. PRESBYTERY/DISTRICT OVERSIGHT - Date of last visitation of Presbytery/District Committee

13. PASTORAL CHARGE ACTION

- (a) The project that we have described reflects the activities we are proposing to undertake.
- (b) Funds received from the United Church will be spent in accordance with the purpose outlined in this application.

Grant Requested \$ _____ Signature _____

Date of Board/Council Action _____ Office held _____

14. PRESBYTERY/DISTRICT ACTION

Grant Recommendation \$ _____ for the year _____ to begin _____ (month, day)

Presbytery/District of _____ Signature _____

Secretary of Presbytery/District

Date of Presbytery/District Meeting _____

To be answered by Presbytery/District Secretary: How is the funding of this ministry a contribution to the Presbytery's missional goals and objectives?

15. CONFERENCE ACTION

The foregoing application has been assessed and found to meet the requirements in the **Policy and Procedures related to Conference Mission Support Grant.**

Grant \$ _____ for the year _____ to begin _____ (month, day)

Date _____ Signature _____

Conference Position _____

SHARING YOUR STORY:

THIS GRANT IS MADE POSSIBLE THROUGH THE MISSION AND SERVICE FUND. PLEASE BE PREPARED TO PROVIDE A STORY, 200 WORDS IN LENGTH, WITHIN THE NEXT 6 MONTHS REGARDING YOUR MINISTRY AND MISSION, WITH PHOTOS ELECTRONICALLY SUBMITTED. THESE STORIES AND PHOTOS MAY BE USED IN A NUMBER OF UNITED CHURCH PUBLICATIONS INCLUDING THE UNITED CHURCH WEBSITE. PLEASE BE SURE TO GET WRITTEN PERMISSION FROM ANYONE IN THE PHOTOS FOR THEIR USE. YOU WILL BE NOTIFIED BEFORE WE USE THE PHOTOS AND YOU WILL BE ASKED TO SIGN A RELEASE FORM.