

**Toronto Conference Executive
February 10, 2009
at the Toronto Southeast Presbytery office
963 Pharmacy Avenue, Toronto**

Proposed agenda

The format of the meeting includes the agenda elements identified on p. 49 of the *Toronto Conference Executive Handbook*.

4:00 p.m. Worship, community building, listening to God

Welcome, introductions, regrets

Worship and theological reflection

4:40 Business matters to be considered by the Executive

a) p 3 - approval of minutes of November 11 (previously distributed) and December 4, 2009 and January 8, 2010

b) p. 7 - correspondence – if necessary, additional items will be added at the meeting.

c) p. 34 - appointments to other bodies

d) p. 45 - proceeds from sale of former Whitevale United Church

e) assets up-date (verbal update from Executive secretary)

f) p. 47 - omnibus motion - if necessary, additional items will be added at the meeting.

6:00 DINNER

7:00 Listening to a variety of voices/connecting with the ownership

p. 50 - Discussion paper (one page)

Development of policies

a) p. 51 - communication – See p. 09/10-12. Marg Walker, Paget Blaza and the executive secretary worked on a communication policy.

b) p. 53 - property policy – See p. 69. Tom Clarke, Ron Coughlin and the executive secretary worked on property policies.

c) p. 61 - policies to be considered and/or added to the policy *Handbook*

- Marriage licences – this existing policy needs to be adopted and/or updated

- Approvals for Incorporated Ministries – the discussion will focus on what information the Executive wishes to receive and what policies we might put in place to ensure that our practices are in line with polity; note policy on p. 22 of the *Handbook*
- Extra appeals – at some point some church body will ask for approval to launch an extra appeal; we will take a look at previous criteria used to determine whether to approve an extra appeal, and determine how we would respond to such a request

Monitoring and compliance with policies

a) monitoring policies

- Executive Secretary Limitations: General constraints p. 29 (Ethical Standards and Standards of Practice for Ministry Personnel attached)
- Executive Governance: Public statements; p. 65

b) p. 64 - report from executive secretary, including preliminary financial statements to the end of 2009

8:45

Evaluation and closing

With a focus on the mission statement found on p. 19 of the *Handbook*:

What did we do well?

What did we accomplish?

What could we have done better?

Closing prayer/benediction