

CEDAR GLEN FUND

Applications from Individuals

Criteria and Process:

The Cedar Glen Fund provides grants to individuals within Toronto Conference to provide opportunities for structured study and guided contemplation.

1. Applicants must be members or employees or adherents of The United Church of Canada.
2. Applications must be received before the event begins.
3. The funding formula for each application is: one-third personal contribution, one-third contribution from the Pastoral Charge or employing body, and one-third from the Cedar Glen Fund.
4. Extraordinary circumstances may be given consideration by the committee without prejudice and without setting a precedent.
5. Funding is not available for courses that are taken in pursuit of an academic degree or formal qualifications for paid accountable ministry, with the exception of those involved in licensed lay worship leader ministry positions. Also, individual funding is not available if the event receives Group and Organizations funding.
6. Applicants must discuss their plans with, and have the application signed by, a person showing congregational/institutional support for the application (e.g. Session, Christian development committee, Ministry and Personnel committee, staff committee)
7. Preference will be given to proposals that reflect the theology, mission and ministry of The United Church of Canada.
8. Applicants should not assume that requests will be granted automatically. Each application will be considered individually and measured against funding criteria, and the availability and fair distribution of funds.
9. The travel rate is 39 cents per kilometre in 2007.
10. No grant will be given for less than \$25 while grants to an individual may be made up to \$500 per calendar year. To enable individuals to attend a more expensive single event, grants of up to \$1,500 may be arranged over a three-year period.
11. Grants are currently unavailable for individuals applying to summer camp programs. Campers are encouraged to contact the camp to enquire about the possibility of subsidies. Grants are also not available to those who attend the annual general meeting.

Pastoral Charge or Employing/Supervising Body

I have discussed this proposal with the applicant. Yes No

_____ is contributing to the cost of this proposal. Yes No

(Name of Pastoral Charge or employing body)

Name: _____

Position: _____

Signature _____ Date: _____

Telephone: () _____

e-mail address _____

Comments: _____

For Use by Toronto Conference Cedar Glen Fund Committee Only

Amount approved:	\$	Date Approved:		Signature:	
Cheque #:		Date Issued:		Signature:	
Forwarding Letter to Applicant:		Date Mailed:		Signature:	
Date evaluation received:				Signature:	

Send the completed form to: Cedar Glen Fund Committee
65 Mayall Avenue
Downsview, ON M3L 1E7

CEDAR GLEN FUND EVALUATION FORM
Individuals

NAME _____ DATE _____

ADDRESS _____ POSTAL CODE _____

LAY or MINISTRY PERSONNEL (Check the appropriate box.)

COURSE NAME _____

Would you have participated in this course without funding assistance? Yes No

How did you find out about this funding assistance?

Would you recommend this course to others? Why or why not?

How did you benefit from this event?

How will you share this experience with your church, community, Presbytery or Conference?

Following completion of this course, please return this evaluation form to Toronto Conference, 65 Mayall Avenue, Toronto, ON M3L 1E7. Please attach the program of the course if you have it.

Thanks for your assistance. It is very much appreciated